

BADMUS, MOSHOOD ABIOLA

ADDRESS: 73 Miyaki Street, Oworonshoki, Lagos **E-MAIL:** moshoodbadmus7@gmail.com

TEL NO: 08143336174, 09020061117 **LANGUAGES SPOKEN:** English, Yoruba **NATIONALITY:** Nigerian

CAREER OBJECTIVE

To pursue a career where I can make an impact and help world class organization to become more successful, develop, propagate and pursue a versatile career in any organization with maximum productivity through hard work, honesty and loyalty towards attainment of organization goals and objectives.

TRAININGS AND CERTIFICATIONS

- Front End Web Development with the knowledge of HTML 5, CSS3, Bootstrap 4 and Flexbox to create websites with Responsive UI(s). *2020*
- Skills Acquisition and Entrepreneurship Development training (NYSC SAED) and certificate of participation in Human Resource Management (HRM). *Aug, 2019*
- Obafemi Awolowo University Consultancy Services Centre in conjunction with Ultra Brains Institute of Information Technology certification in Human Resource Management (HRM). *Aug, 2019*
- The Federal Polytechnic, Ilaro Entrepreneurship and Skill Acquisition training and proficiency certification in Beads Making and Wire Works. *Sept, 2015*

Other trainings

- Cooking and Industrial gas retail sales and customer service
- Elementary training in general mobile phone repair

EXPERIENCE

National Youth Service Corps (NYSC) – Ikire Muslim Grammar School

Osun State, Nigeria

Teaching

Oct, 2018 – Sept, 2019

- Implemented a wide variety of teaching methods to make learning fun and keep students of all ages engaged in the learning process.
- Administered quarterly tests and used the grades to improve my own teaching methods.
- Engaged students in lively discussions to teach them as well as to help them gain the confidence to speak up and have their own opinions in class.
- Hosted study groups twice a month.

Community Development Service (CDS)

Osun State, Nigeria

Oct, 2018 – Sept, 2019

- Chosen as an INEC ambassador by INEC Osun State Headquarters to portray what it stands for as an organization.
- Chosen among the few to work with Westminster Foundation for Democracy (WFD) to carry out voter education for the aged and youths.
- Acted as the middleman between the populace and the Voter Education Desk Officers (VEDO's) and ensured that there was no communication gap between both parties.
- Tasked with the responsibility of disseminating accurate information about electoral practices and materials to the populace as at when due.
- Participated in several community dialogues, road shows, outreaches and so on during the build up to the 2019 general elections.
- Leadership: as the P.O: Led and assisted Voting Unit team in ensuring a swift free and fair election was carried out in the voting unit during 2019 general elections.
- Worked side to side with Assistant Electoral Officers and VEDO's to ensure excellent completion of assigned tasks, review work done, gave timely feedback and generally ensured high team morale.
- Entrusted with inaugurating and coordinating Voter Education Clubs in schools.

Industrial Training (IT) – Al-Warith Enterprise**Ogun State, Nigeria*****Sales and Customer Service Representative****Aug, 2015 – Nov, 2016*

- Attending to customers' requests, enquiries and complaints via phone calls, one-on-one interactions, and presenting solution to them for efficient services delivery aimed at customers' satisfaction and company's profitability.
- Selling of company's services to walk-in customers.
- Preparing invoices for customers on request and compilation of detailed reports on overall office administration.
- Creating and maintaining customers' records for after-sales services and for keeping customers informed on company's deals and promotions.
- Proper documentation of sales receipts, invoices and other important documents.
- Reporting business findings and recommendations to the unit head.
- Corresponding with key departments to ensure efficient service delivery and for problem resolution.
- Assisting in training new staffs in the unit, as well as provision of general office administrative support.

ACADEMIC DEGREES

The Federal Polytechnic, Ilaro**Ogun State, Nigeria**

HND Computer Science

*2016 – 2018***The Federal Polytechnic, Ilaro****Ogun State, Nigeria**

OND Computer Science

*2013 – 2015***LEADERSHIP AWARDS AND RECOGNITION**

- Honoured and proclaimed ambassador by the Delegation of the European Union to Nigeria and ECOWAS alongside 74 other Corps members for the dedication and commitment portrayed towards the success of the 2019 general elections in Nigeria.

June, 2019

- Westminster Foundation for Democracy (WFD) special recognition for contribution towards achieving peer-to-peer Voter Education for young people. *Sept, 2019*
- Received a commendation letter from The Federal Polytechnic Ilaro to commemorate the honour received from the European Union and for being a good ambassador of the Institution. *July, 2019*
- Received a commendation letter from INEC Osun State Headquarters for the role played as an ambassador and the relentless contribution towards the positive impact of Voter Education in Osun State. *Sept, 2019*
- Dean's Certificate of Academic Accomplishment from The Federal Polytechnic, Ilaro. *Feb, 2018*

CORE VALUES

- Goal and result driven
- Integrity and honesty
- Team player with good interpersonal skill
- Self-confidence with humility

HOBBIES

- Learning, researching, solving problems, and discovering new ideas

REFREES

- References are available upon request